

GUIDE

Document Master List

Controlled list of every document supplied in the ISO 37001:2025 kit, with its revision status and owner.

Document control

Document number	GDE-02	Revision	0
Document title	Document Master List	Issue date	[Date]
Document owner	Management Representative	Next review	[Date]
Management system	Anti-Bribery Management System	Classification	Internal
Standard clauses	7.5	Status	For approval

	Name	Position	Signature / Date
Prepared by	[Name]	[Position]	
Reviewed by	[Name]	[Position]	
Approved by	[Name]	[Position]	

Rev.	Date	Description of change	Author
0	[Date]	First issue.	[Name]

Before you issue this document

Replace every highlighted placeholder such as [Organisation Name] with your own details, delete any clause that does not apply to your scope, and have the document approved by the roles named above. Record the approval in the revision history — an auditor will ask who approved it and when.

This master list records every document in the ISO 37001:2025 Complete Documentation Kit. It is the register required by the standard's documented-information clause: when [Organisation Name] adopts the kit, update the revision and issue-date columns as each document is approved, and add any document created locally.

How to use this list

Keep one controlled copy. Every time a document is revised, raise its revision number here and on the document's own cover page. An auditor will normally ask for this list first and sample from it.

Doc. No	Document title	Clause(s)	Owner
00 Read Me First			
GDE-01	Kit Guide and Implementation Roadmap	4.1, 5.1, 6, 8, 9, 10.1	Anti-Bribery Function
01 Manual			
MAN-01	Anti-Bribery Management System Manual	4.1, 4.2, 4.3, 4.4, 4.5, 5.1, 5.1.1, 5.1.2, 5.1.3, 5.2, 5.3.1, 5.3.2, 5.3.3, 6.1, 6.2, 6.3, 7.1, 7.2.1, 7.2.2, 7.3.1, 7.3.2, 7.3.3, 7.3.4, 7.4, 7.5, 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9, 8.10, 9.1, 9.2, 9.3, 9.4, 10.1, 10.2	Anti-Bribery Function
MAN-02	ABMS Governance Charter and Anti-Bribery Function Terms of Reference	5.1.1, 5.1.2, 5.3.2, 7.1	Top Management
MAN-03	Scope and Boundaries of the Anti-Bribery Management System	4.3, 4.4	Anti-Bribery Function
MAN-04	Anti-Bribery Training Content Pack for Personnel and Business Associates	7.3.2, 7.3.3	Anti-Bribery Function
02 Policies			
POL-01	Anti-Bribery Policy	5.2	Top Management
POL-02	Conflict of Interest and Delegated Decision-Making Policy	5.3.3, 7.2.2	Anti-Bribery Function
POL-03	Gifts, Hospitality, Donations and Sponsorship Policy	8.7	Anti-Bribery Function
03 Procedures			
PRO-01	Context of the Organisation and Interested Parties	4.1, 4.2	Anti-Bribery Function
PRO-02	Risks and Opportunities	6.1	Anti-Bribery Function
PRO-03	Bribery Risk Assessment Procedure	4.5, 4.1, 6.1	Anti-Bribery Function

Doc. No	Document title	Clause(s)	Owner
PRO-04	Objectives and Planning to Achieve Them	6.2	Anti-Bribery Function
PRO-05	Planning of Changes to the ABMS	6.3, 4.5, 8.1	Anti-Bribery Function
PRO-06	Competence, Training and Awareness	7.2.1, 7.3.1	Anti-Bribery Function
PRO-07	Employment Process and Personnel Due Diligence Procedure	7.2.2, 7.2.1	Anti-Bribery Function
PRO-08	Communication	7.4	Anti-Bribery Function
PRO-09	Raising Concerns and Non-Retaliation Procedure	8.9, 5.1.2	Anti-Bribery Function
PRO-10	Control of Documented Information	7.5	Anti-Bribery Function
PRO-11	Operational Planning and Control	8.1	Group Operations Director
PRO-12	Third-Party Due Diligence Procedure	8.2, 8.5, 8.6	Anti-Bribery Function
PRO-13	Financial Controls Procedure	8.3	Chief Financial Officer
PRO-14	Non-Financial Controls Procedure	8.4	Group Operations Director
PRO-15	Monitoring, Measurement, Analysis and Evaluation	9.1	Anti-Bribery Function
PRO-16	Internal Audit	9.2	Group Head of Internal Audit
PRO-17	Management Review	9.3	Top Management
PRO-18	Nonconformity, Corrective Action and Continual Improvement	10.2, 10.1	Anti-Bribery Function
PRO-19	Bribery Investigation Procedure and Case File Template	8.10, 10.2	Anti-Bribery Function
04 Forms, Registers & Templates			
FRM-01	Context and Issues Analysis	4.1	Anti-Bribery Function
FRM-02	Roles, Responsibilities and Authorities Matrix	5.3.1, 5.1	Top Management
FRM-03	Competence Matrix and Training Record	7.2.1	Anti-Bribery Function
FRM-04	Anti-Bribery Policy Acknowledgement and Compliance Confirmation Form	5.2, 7.2.2, 7.3.1	Anti-Bribery Function
FRM-05	Communication Log and Suggestion Form	7.4	Anti-Bribery Function

Doc. No	Document title	Clause(s)	Owner
FRM-06	Management of Change Request	6.3, 8.1, 6.1	Group Operations Director
FRM-07	Due Diligence Report, Red-Flag Checklist and Decline Record	8.2, 8.8	Anti-Bribery Function
FRM-08	Anti-Bribery Contract Clause Library and Commitment Form	8.6, 8.5	Anti-Bribery Function
FRM-09	Internal Audit Plan and Report	9.2	Group Head of Internal Audit
FRM-10	Internal Auditor Impartiality and Independence Declaration	9.2.4, 9.2.1, 7.2.1	Group Head of Internal Audit
FRM-11	Management Review Minutes and Actions	9.3	Top Management
FRM-12	Anti-Bribery Function Review Report and Governing Body Oversight Minutes	9.4, 5.1.1, 5.1.2, 5.3.2	Anti-Bribery Function
FRM-13	Document Change Request	7.5	Anti-Bribery Function
04 Forms, Registers & Templates			
REG-01	Interested Parties and Requirements Register	4.2	Anti-Bribery Function
REG-02	Anti-Bribery Legal, Regulatory and Contractual Obligations Register	4.1, 4.2, 5.2	Anti-Bribery Function
REG-03	Risk and Opportunity Register	6.1	Anti-Bribery Function
REG-04	Bribery Risk Register and Re-Assessment Log	4.5, 6.1	Anti-Bribery Function
REG-05	Business Associate and Controlled Organisation Register	8.2, 8.5, 8.6, 7.3.3	Anti-Bribery Function
REG-06	Anti-Bribery Control Matrix	8.3, 8.4, 9.1	Anti-Bribery Function
REG-07	Gifts, Hospitality and Donations Register	8.7, 9.1	Anti-Bribery Function
REG-08	Objectives and Action Plan Tracker	6.2	Anti-Bribery Function
REG-09	Nonconformity and Corrective Action Register	10.2	Anti-Bribery Function
REG-10	Concerns Register	8.9, 9.1	Anti-Bribery Function
05 Plans & Programmes			
PLN-01	ABMS Implementation Plan	4.1, 6, 8, 9	Anti-Bribery Function

Doc. No	Document title	Clause(s)	Owner
PLN-02	Annual Internal Audit Programme	9.2	Group Head of Internal Audit
PLN-03	Competence and Training Plan	7.2.1, 7.3.1	Anti-Bribery Function
PLN-04	Anti-Bribery Awareness and Training Programme	7.3.1, 7.3.2, 7.3.3, 7.3.4	Anti-Bribery Function
PLN-05	Communication Plan	7.4	Anti-Bribery Function
PLN-06	Anti-Bribery Culture Programme Plan	5.1.3, 7.3.1, 9.1	Top Management
06 Checklists			
CHK-01	ISO 37001:2025 Gap Analysis Checklist	—	Anti-Bribery Function
CHK-02	Internal Audit Checklist	9.2	Group Head of Internal Audit
CHK-03	Certification Readiness Checklist	—	Anti-Bribery Function
07 Internal Auditor Training Pack			
TRN-01	Internal Auditor Participant Handbook	9.2	Anti-Bribery Function
TRN-02	Trainer's Guide	9.2	Anti-Bribery Function
TRN-03	Presentation Slides Outline	9.2	Anti-Bribery Function
TRN-04	Exercises and Case Studies	9.2	Anti-Bribery Function
TRN-05	Examination	9.2	Anti-Bribery Function
TRN-06	Examination Answer Key and Marking Scheme	9.2	Anti-Bribery Function
TRN-07	Course Forms	9.2	Anti-Bribery Function
TRN-08	Certificate of Training Template	9.2	Anti-Bribery Function

Revision status

Record the approved revision of each document as it is issued. Rows are pre-filled at revision 0 (first issue).

Doc. No	Rev.	Issue date	Approved by	Next review
GDE-01	0	[Date]	[Name]	[Date]
MAN-01	0	[Date]	[Name]	[Date]

Doc. No	Rev.	Issue date	Approved by	Next review
MAN-02	0	[Date]	[Name]	[Date]
MAN-03	0	[Date]	[Name]	[Date]
POL-01	0	[Date]	[Name]	[Date]
POL-02	0	[Date]	[Name]	[Date]
POL-03	0	[Date]	[Name]	[Date]
PRO-01	0	[Date]	[Name]	[Date]
PRO-02	0	[Date]	[Name]	[Date]
PRO-03	0	[Date]	[Name]	[Date]
PRO-04	0	[Date]	[Name]	[Date]
PRO-05	0	[Date]	[Name]	[Date]
PRO-06	0	[Date]	[Name]	[Date]
PRO-07	0	[Date]	[Name]	[Date]
PRO-08	0	[Date]	[Name]	[Date]
PRO-09	0	[Date]	[Name]	[Date]
PRO-10	0	[Date]	[Name]	[Date]
PRO-11	0	[Date]	[Name]	[Date]
PRO-12	0	[Date]	[Name]	[Date]
PRO-13	0	[Date]	[Name]	[Date]
PRO-14	0	[Date]	[Name]	[Date]
PRO-15	0	[Date]	[Name]	[Date]
PRO-16	0	[Date]	[Name]	[Date]
PRO-17	0	[Date]	[Name]	[Date]
PRO-18	0	[Date]	[Name]	[Date]
PRO-19	0	[Date]	[Name]	[Date]
FRM-01	0	[Date]	[Name]	[Date]
REG-01	0	[Date]	[Name]	[Date]
REG-02	0	[Date]	[Name]	[Date]
FRM-02	0	[Date]	[Name]	[Date]
REG-03	0	[Date]	[Name]	[Date]
REG-04	0	[Date]	[Name]	[Date]
REG-05	0	[Date]	[Name]	[Date]
REG-06	0	[Date]	[Name]	[Date]
REG-07	0	[Date]	[Name]	[Date]
REG-08	0	[Date]	[Name]	[Date]
FRM-03	0	[Date]	[Name]	[Date]

Doc. No	Rev.	Issue date	Approved by	Next review
FRM-04	0	[Date]	[Name]	[Date]
FRM-05	0	[Date]	[Name]	[Date]
FRM-06	0	[Date]	[Name]	[Date]
FRM-07	0	[Date]	[Name]	[Date]
FRM-08	0	[Date]	[Name]	[Date]
FRM-09	0	[Date]	[Name]	[Date]
FRM-10	0	[Date]	[Name]	[Date]
FRM-11	0	[Date]	[Name]	[Date]
FRM-12	0	[Date]	[Name]	[Date]
REG-09	0	[Date]	[Name]	[Date]
REG-10	0	[Date]	[Name]	[Date]
FRM-13	0	[Date]	[Name]	[Date]
PLN-01	0	[Date]	[Name]	[Date]
PLN-02	0	[Date]	[Name]	[Date]
PLN-03	0	[Date]	[Name]	[Date]
PLN-04	0	[Date]	[Name]	[Date]
MAN-04	0	[Date]	[Name]	[Date]
PLN-05	0	[Date]	[Name]	[Date]
PLN-06	0	[Date]	[Name]	[Date]
CHK-01	0	[Date]	[Name]	[Date]
CHK-02	0	[Date]	[Name]	[Date]
CHK-03	0	[Date]	[Name]	[Date]
TRN-01	0	[Date]	[Name]	[Date]
TRN-02	0	[Date]	[Name]	[Date]
TRN-03	0	[Date]	[Name]	[Date]
TRN-04	0	[Date]	[Name]	[Date]
TRN-05	0	[Date]	[Name]	[Date]
TRN-06	0	[Date]	[Name]	[Date]
TRN-07	0	[Date]	[Name]	[Date]
TRN-08	0	[Date]	[Name]	[Date]

GUIDE

Clause Cross-Reference Matrix

Shows which kit document answers each clause of ISO 37001:2025 — the table certification bodies ask for at stage 1.

Document control

Document number	GDE-03	Revision	0
Document title	Clause Cross-Reference Matrix	Issue date	[Date]
Document owner	Management Representative	Next review	[Date]
Management system	Anti-Bribery Management System	Classification	Internal
Standard clauses	—	Status	For approval

	Name	Position	Signature / Date
Prepared by	[Name]	[Position]	
Reviewed by	[Name]	[Position]	
Approved by	[Name]	[Position]	

Rev.	Date	Description of change	Author
0	[Date]	First issue.	[Name]

Before you issue this document

Replace every highlighted placeholder such as [Organisation Name] with your own details, delete any clause that does not apply to your scope, and have the document approved by the roles named above. Record the approval in the revision history — an auditor will ask who approved it and when.

Use this matrix to demonstrate that every requirement of ISO 37001:2025 is addressed by documented information. Complete the final column with the evidence or record that proves the requirement is being met in practice, and take it to the stage 1 audit.

Good practice

Auditors use a matrix like this to plan their sample. A complete, honest matrix shortens stage 1 considerably; an aspirational one invites a deeper audit.

Clause	Kit document(s)	Evidence / records in use
4.1	FRM-01, GDE-01, MAN-01, PLN-01, PRO-01, PRO-03, REG-02	
4.2	MAN-01, PRO-01, REG-01, REG-02	
4.3	MAN-01, MAN-03	
4.4	MAN-01, MAN-03	
4.5	MAN-01, PRO-03, PRO-05, REG-04	
5.1	FRM-02, GDE-01, MAN-01	
5.1.1	FRM-12, MAN-01, MAN-02	
5.1.2	FRM-12, MAN-01, MAN-02, PRO-09	
5.1.3	MAN-01, PLN-06	
5.2	FRM-04, MAN-01, POL-01, REG-02	
5.3.1	FRM-02, MAN-01	
5.3.2	FRM-12, MAN-01, MAN-02	
5.3.3	MAN-01, POL-02	
6	GDE-01, PLN-01	
6.1	FRM-06, MAN-01, PRO-02, PRO-03, REG-03, REG-04	
6.2	MAN-01, PRO-04, REG-08	
6.3	FRM-06, MAN-01, PRO-05	
7.1	MAN-01, MAN-02	
7.2.1	FRM-03, FRM-10, MAN-01, PLN-03, PRO-06, PRO-07	
7.2.2	FRM-04, MAN-01, POL-02, PRO-07	
7.3.1	FRM-04, MAN-01, PLN-03, PLN-04, PLN-06, PRO-06	
7.3.2	MAN-01, MAN-04, PLN-04	
7.3.3	MAN-01, MAN-04, PLN-04, REG-05	
7.3.4	MAN-01, PLN-04	
7.4	FRM-05, MAN-01, PLN-05, PRO-08	

Clause	Kit document(s)	Evidence / records in use
7.5	FRM-13, MAN-01, PRO-10	
8	GDE-01, PLN-01	
8.1	FRM-06, MAN-01, PRO-05, PRO-11	
8.2	FRM-07, MAN-01, PRO-12, REG-05	
8.3	MAN-01, PRO-13, REG-06	
8.4	MAN-01, PRO-14, REG-06	
8.5	FRM-08, MAN-01, PRO-12, REG-05	
8.6	FRM-08, MAN-01, PRO-12, REG-05	
8.7	MAN-01, POL-03, REG-07	
8.8	FRM-07, MAN-01	
8.9	MAN-01, PRO-09, REG-10	
8.10	MAN-01, PRO-19	
9	GDE-01, PLN-01	
9.1	MAN-01, PLN-06, PRO-15, REG-06, REG-07, REG-10	
9.2	CHK-02, FRM-09, MAN-01, PLN-02, PRO-16, TRN-01, TRN-02, TRN-03, TRN-04, TRN-05, TRN-06, TRN-07, TRN-08	
9.2.1	FRM-10	
9.2.4	FRM-10	
9.3	FRM-11, MAN-01, PRO-17	
9.4	FRM-12, MAN-01	
10.1	GDE-01, MAN-01, PRO-18	
10.2	MAN-01, PRO-18, PRO-19, REG-09	

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